

GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

Tourism Promotion - Participate in “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” from 24th to 28th April, 2012 at Delhousie, Himachal Pradesh - Sanction of Travel Allowances - Orders - Issued.

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YOUTH ADVANCEMENT TOURISM AND CULTURE (PMU) DEPARTMENT
G.O.Rt.No. 181

Dated: 19-03-2012

Read the following:-

1. From Sri R.D.Mishra, Director & Head, National Productivity Council, New Delhi, Lr. No. HR/ES/65/2012, Dated: 20-01-2012.
2. G.O.Rt.No. 176, YAT & C (PMU) Department, Dated: 16-03-2012.

ORDER:-

In the letter read above, the Director & Head, National Productivity Council, New Delhi has informed that the National Productivity Council, New Delhi is organizing the Residential Programme on “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” from 24th to 28th April, 2012 at Delhousie, Himachal Pradesh and requested to participate in the above said programme and also informed that the programme fee is Rs.36,500/- (+ Service Tax @ Rs.10.30%) for each participant which includes professional fees, board, lodge, course material and industrial / sight seeing visits & service tax.

2. Government after careful examination of the matter hereby accorded permission to Sri N. Rama Krishna, Personal / Private Secretary, YAT & C Department to Participate in “Developing Competencies of Executive Secretaries, Personal Assistants & Office Staff for Better Performance” from 24th to 28th April, 2012 at Delhousie, Himachal Pradesh.

3. The expenditure for above journey shall be debited to the following Head of Account:-

“3452 - Tourism, 01 - Tourist Infrastructure, 102 - Tourist Accommodation & Other facilities to Tourists - Schemes included in PLAN, 11 - Normal State Plan SH - 05 Development of Infrastructure facilities for Tourist Promotion, 110 - 111 - Traveling Allowance”.

4. The Drawing & Disbursing Officer, YAT & C (OP) Department shall draw the expenditure incurred for above journey and disburse the same to Sri N. Rama Krishna, Personal / Private Secretary, YAT & C Department through following details:

Bank Name	:	Andhra Bank
Branch	:	A.P. Secretariat, Hyderabad.
Bank A/c. No.	:	110310011001201
IFSC Code	:	ANDB0001103
MICR No.	:	500011066

5. The period of absence of Sri N. Rama Krishna, Personal / Private Secretary, YAT & C Department in connection with the above program including the journey time will be treated as on duty.

(BY ORDER IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

CHANDANA KHAN

PRINCIPAL SECRETARY TO GOVERNMENT (T)

To

Sri N. Rama Krishna, Personal / Private Secretary, YAT & C Department.

The Drawing and Disbursing Officer, YAT & C Department.

The Deputy Pay & Account Officer, Secretariat Branch, Hyderabad.

The YAT & C (OP & OP - Claims) Department.

Copy to:

PS to Principal Secretary to Government (Tourism).

PA to Additional Chief, YAT & C (PMU) Department.

The YAT & C (PMU - Claims) Department.

SF/SC.

//FORWARDED :: BY ORDER//

SECTION OFFICER